



THE UNIVERSITY  
OF BRITISH COLUMBIA

Faculty of Education  
Office of Research

## 2020-2021 Faculty of Education at the University of British Columbia

# INTERNATIONAL RESEARCH VISITING FELLOWSHIP (IRVF)

## Terms of Reference and Instructions

Deadline 4:00 p.m. May 29, 2020

### Overview

The Faculty of Education at the University of British Columbia is pleased to receive nominations for International Research Visiting Fellowships (IRVFs) for the 2020-2021 academic year.

Visiting fellows are expected to spend a minimum of three weeks between September 2020 and May 2021 to engage in high quality **collaborative** and **innovative research** with researchers in the Faculty of Education at UBC. It is expected that fellows will be internationally acclaimed scholars in their respective fields, as evident through track-records of research, scholarly publications, knowledge mobilization, major recognitions, and grant funding. It is also expected that the funds will act as a catalyst for subsequent collaborative research with UBC researchers beyond the time of their stay at UBC. Please note that these fellowships are distinct from the Faculty's 'Noted Summer Scholars' program, which is geared towards teaching. Priority will be given to applicants/hosts who have previously not received funding through this program.

### Budget

IRVF funds (**up to \$10,000 per award**) may be used towards travel, accommodation, per diem expenses (<https://finance.ubc.ca/travel/private/reconcile/private/meal-diems>), and research/meeting costs. Budgets should be carefully thought out and funds should be used for the expenses requested, particularly with regard to accommodation.

Funds are for operating expenses and cannot be used to purchase computers or equipment. As a condition of the award, it is expected that visiting fellows will give at least one research talk (open to members of the University as well as the general public).

### Reporting

The International Research Visiting Fellowship scheme has a two-stage reporting process. Nominators must provide an **Interim Report** within one (1) month of the departure of the International Visitor. The Interim Report should provide a detailed outline of the activities undertaken during the visit and an indication of the anticipated medium-to-long term outcomes of the visit.

A **Final Report** is also required within twelve (12) months of the departure of the International Visitor. The Final Report must include details on the outcomes in terms of external grant applications and clearly outline how the University's Strategic Priorities have been met in accordance with the information provided in the approved application.

Both reports should be submitted to the Faculty's [Office of Research in Education](#). Failure to submit final reports may prevent eligibility for future internal funding.

### Evaluation Criteria

1. The nominee must be an outstanding researcher as assessed through their track-record of research, publications, knowledge mobilization, major recognitions, and grant funding.
2. The nominee must be from a university outside Canada.
3. The proposal maps out a clear plan for collaboration during their visit at UBC, involving faculty, postdocs, and students within the Faculty of Education. Evidence of the potential for the proposed work to catalyze scholarly/research initiatives within and outside of the Faculty is expected.
4. Quality of the proposed research that will be conducted as part of, and following, the visit to UBC. An emphasis on the innovative nature of the proposed work should be evident within the proposal.
5. The proposal must articulate a plan to engage in dissemination of research, including a minimum of one public talk.

### Nomination requirements

Three awards (up to \$10,000/fellow) will be made available within the 2020-2021 academic year. Proposals will be adjudicated on merit according to the evaluation criteria. **Each department/school is limited to submitting two nominations for adjudication and nomination packages should be submitted to the ORE by the respective unit head.** Nominations must be submitted on the attached form, and must include a statement of the proposed work being conducted at UBC, the nature of the collaboration(s) to be pursued, expected outcomes, budget, and plans for knowledge exchange. Funds will be awarded to the UBC nominator (referred to as the IRVF 'Host'), and administered by the relevant Faculty department or school. Fellows will be provided with office space within the Faculty of Education. Nominations must include a complete and signed UBC Research Project Information Form (RPIF). See: <https://research.ubc.ca/support-resources/forms-tools-resources/research-project-information-form>

### Nomination Package

1. Completed Nomination Form
2. Nominee's Curriculum Vitae – Short CV form – maximum 6 pages (5 pages for all grants and publications over the past 5 years + 1 page noting top 5 publications relevant to the proposed collaboration).
3. Completed UBC [Research Project Information Form \(RPIF\)](#)

Please submit nomination packages to the Office of Research in Education [research.educ@ubc.ca](mailto:research.educ@ubc.ca) by **4:00 PM May 29, 2020**. Inquiries, as well as one month and 12-month final reports, should be directed to [research.educ@ubc.ca](mailto:research.educ@ubc.ca).